SOMERLEYTON ASHBY & HERRINGFLEET PARISH COUNCIL

Clerk's Report for the Meeting of the Parish Council, to be held on Thursday 11th January 2024, commencing with the Public Forum at 7.15pm in Somerleyton Village Hall

Public Forum will commence at 7.15pm

1. **Apologies for Absence.** The Meeting will consider any apologies.
2. **Declarations of Interest** in items on the agenda, received in writing prior to the Meeting.
3. **Requests for Dispensation.** The Meeting is asked to decide on any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s).
4. **Minutes of the Previous Meeting.** The Meeting is asked to approve and sign as a correct record the minutes of the Meeting held on Thursday 2nd November 2023.
5. **Clerk's Report on Ongoing Matters.**
   6. The Clerk is sending a further email to Hugh, Lord Somerleyton, asking for confirmation that the Memorial Bench on The Green is scheduled for repair, as indicated in his previous email. She is also asking for an update on the review of the Estate's Wall.
   The Clerk has also followed up on the suggestion from Wayne Saunders during the last Public Forum, that the Parish Council considers the Self-Help Scheme for Parish Councils to carry out minor Highways work with support and training. She has sent a link with details of this scheme, and asks the Meeting whether it wishes to take this further.
6 **Requests from Parishioners.** The Clerk has received no requests from parishioners.
7. **Parish Plan Working Groups.** The Meeting is asked to consider updates/reports from the following Working Groups and decide on any recommendations.
   7.1 Defibrillator Group. Report received
   7.2 Green and Environment Group. Report received
   7.3 Advice and Information Group. Report received.
   7.4 Speed Awareness Group.
   7.5 Warm Welcome Steering Group.
8. **Planning.**
   8.I Recent Applications.
   The Parish Council was consulted by the Broads Authority on the following Planning Application and Application for Listed Building Consent
   BA/2023/0397/FUL Herringfleet Marsh Mill and Pumping Shed
   St Olaves Road Herringfleet Suffolk ESC
   Underpinning & restoration inc. removal & restoration of sails
   BA/2023/0398/LBC Herringfleet Marsh Mill and Pumping Shed
   St Olaves Road Herringfleet Suffolk ESC
   Underpinning & restoration inc. removal & restoration of sails
   The Planning Committee of the Parish Council held a Public Meeting on Thursday 23rd November and decided on the following response.
   'Somerleyton Ashby & Herringfleet Parish Council welcomes these applications and supports the intentions. It looks forward to the eventual total refurbishment of the Mill to full working order.'
   8.2 Recent Decisions. There have been none.

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9. Village Events – Review.

9.1 Christmas Lights switch on: with Carol Singing and Mulled Wine and Mince Pies at Crown House, organised by Women's Link. This was popular as always, and this year there was an added poignancy to the event as Tony Jones, whose death we all mourn, would normally have led the Carols. We are grateful to Mary Truman who agreed to lead them this year. The Meeting is asked to confirm the amount to be paid to Somerleyton Primary School as contribution to cost of Electricity.

10. Village Events.

10.1 Annual Litter Pick. The Meeting is asked to agree a date for this annual event. The week before Easter has been suggested: 23rd/24th March.

11. Clerk's Review. To agree arrangements for the Clerk's Review.

12. Finance. To receive the Financial Report for the 3rd Quarter ending 31st December 2023.

13. Budget Estimates and Precept 2024-25.

13.1 To consider the budget estimates previously circulated by the clerk/RFO.

13.2 To decide on the amount of precept to be demanded in the next financial year, (2024-25).

14. Payments to be Approved. To resolve that the following payments be made.

S. Read, Clerk: Printer Ink and Replacement Mouse for Laptop	66.09
Community Heartbeat Trust: Replacement Pads for Defibrillator	163.80
S. Phillips: Replacement Screen for PC Laptop (reimbursement)	95.00
SLCC: Annual Membership Renewal	76.00
W.E. Bailey: Clay for Warm Welcome Workshop	20.00
Somerleyton Community Association: Village Hall Hire	263.00
S. Read, Clerk: Salary 3rd Quarter	390.10
HMRC: Clerk's Income Tax	97.40

15. Correspondence. The Meeting is asked to decide what, if any, action should be taken regarding any particular item of correspondence.

07/11 NPTS:	Subscriber News
07/11	Poster looking for a Volunteer Recorder for our Villages
07/11 P&C Commissioner:	November Update
07/11 Buzzaround:	Publicity and Updates on Buzzaround bus service
07/11 ESC:	Litter and Fido Waste Bin Policy
24/11 ESC:	Draft Healthy Environment and Draft Rural Develpt. Supp. Planning Document
24/11 ESC:	Green Issues Newsletter
24/11 ESC:	Update on Healthy Habits for Community Partnership Meeting
24/11 ESC:	Updates on Green Issues – dates of events
24/11 Keep Britain Tidy:	Buy Nothing Month 2024
24/11 Literacy Trust:	Request for Information for Intergenerational Project
24/11 ESC:	Wellbeing Walk for Practical Action for Environment
28/11 Scottish Power:	Newsletter x 2
28/11 Passenger Int'rst Group:	Minutes of Meeting
04/12 K. Robinson:	Town and Parish Newsletter
06/12 Parish Clerk Belton:	Notifying us of Joint Neighbourhood Plan Pre-Submission

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	Reg 14 Consultation
06/12 Suffolk Police:	New Model of Policing in Suffolk: Property in Cars
15/12 Broads Authority:	Broads Briefing

16. Forthcoming Meetings.

Next Meeting of the Parish Council to be held on Thursday 7th March, 2024 in the Village Hall, commencing at 7.15pm with the Public Forum.

Sue Read (Parish Clerk) parish.clerk@ashvillages.org.uk 01502 450623