SOMERLEYTON ASHBY & HERRINGFLEET PARISH COUNCIL

All Parish Councillors are summoned to attend the next meeting of the Parish Council,
To be held on Thursday 11th July 2024 at 7.15 p.m. in Somerleyton Village Hall

** **COMMENCING WITH PUBLIC FORUM** **

For members of the public to raise issues relevant to the three parishes; the Chair may invite short reports from County and District Councillors.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** in items on the agenda received in writing prior to the Meeting.
3. **REQUESTS FOR DISPENSATION**
   To decide any written requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s), to be received in writing prior to the Meeting.
4. **MINUTES OF THE PREVIOUS MEETINGS**
   To approve and sign as a correct record the minutes of the Annual General Meeting held on 9th May 2024.
5. **CLERK'S REPORT ON ONGOING MATTERS**
   To decide on any actions required following review of the clerk's update.
6. **REQUESTS FROM PARISHIONERS**
   To hear if any requests have been received and, if matters are urgent, to decide on any actions.
7. **PARISH PLAN WORKING GROUPS**
   To receive reports from working groups and make decisions on any recommendations.
   7.1 Defibrillator Group.
   7.2 Green and Environment Group.
   7.3 Advice and Information Group.
   7.4 Speed Awareness Group.
8. **ANNUAL PARISH MEETING.**
   Review of the APM held on 16th May 2024.
9. **PLANNING.**
   9.1 Recent Applications:
   The Meeting will agree the Parish Council's consultee response to the following Planning Application:
   DC/24/2074/FUL
   Proposal: Accessible toilet and associated works
   Site address: The Village Hall, The Street, Somerleyton, Lowestoft, Suffolk NR32 5QB
   9.2 Recent Decisions.
10. **VILLAGE EVENTS- Review.**
11. **VILLAGE EVENTS – Forthcoming.**
12. **REVIEW OF ASSETS.** To receive a Report on the recent Review of Assets carried out by the Chair and Vice Chair, with the Clerk. To agree any amendments in the Register.
13. **FINANCE.**
    13.1To receive an update from the Clerk on the Annual Accounts 2023-24.
    13.2To receive the First Quarterly Financial Report, to end of June 2024.
14. **PAYMENTS TO BE APPROVED.** As set out in the Clerk's Report.
15. **TRAINING FOR COUNCILLORS ON THE ROLE OF CHAIR AND VICE CHAIR.**
16. **REVIEW OF POLICIES AND PROCEDURES.**
17. **CORRESPONDENCE.** To decide what, if any, action should be taken regarding any particular item of correspondence, (as detailed in Clerk's Report.
18. **DATES AND TIMES OF NEXT MEETINGS:**
    Parish Council Meeting: Thursday 12th September 2024.

Sue Read parish.clerk@ashvillages.org.uk 01502 450623