SOMERLEYTON ASHBY & HERRINGFLEET PARISH COUNCIL

Clerk's Report for the Meeting of the Parish Council, to be held on Thursday 12th September 2024, in the Village Hall, commencing at 7.15pm with the Public Forum

Refreshments Claire

1. **Apologies for Absence** Apologies have been received from J. Griffith, R. Lindsay and D. Owen.
2. **Declarations of Interest** in items on the agenda received in writing prior to the Meeting.
3. **Requests for Dispensation.** The Meeting will decide on any written requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s), to be received in writing prior to the Meeting.
4. **Minutes of the Previous Meetings**
   The Meeting is asked to approve and sign as a correct record the minutes of the last Meeting held on 11th July 2024.
5. **Clerk's Report on Ongoing Matters**
   15. Training: The Clerk has investigated the availability of online training for the role of Parish Council Chair, as requested by C. Reynolds. NP&TS are running a **whole day** Training Session on **20th November**, entitled 'Chairing Successful Meetings'. This will be a face-to-face Session, held in Costessey. **Cost £60.** They will be running this training again, and on-line, probably next June. For new Parish Councillors or those who were not able to attend the Whole Council Training, NP&TS are offering **on line** training in two sessions on **8th and 15th October** from **7.00pm to 9.00pm. Cost £52.**
6. **Requests from Parishioners**
   1.The Clerk was approached by a member of the Public who had heard that the Post Office, which is open from 1.00pm to 3.00pm each Tuesday at the Forge Garage, may be withdrawn. The Clerk has spoken to the PO employee on consecutive weeks, and he reports that there is no intention on behalf of the Post Office to close the service, but that he only has a few customers each week, (4 the second time I visited) so the situation may change. Somerleyton Together has encouraged people to use the Post Office more to ensure that it remains open. The Chair has since received a letter from an External Affairs Advisor at the Post Office confirming that it had no plans to close the Service.
   2. The Clerk has received the attached request that the Parish Council pays for a Skip to allow the sorting and clearance of the overfull storage cupboards/rooms at the back of the Village Hall. This is considered important as expensive lighting equipment will soon be purchased which will require lockable secure storage space at the Village Hall.
   Parish Plan Working Groups
   The Meeting is asked to consider the reports from working groups and to make decisions on any recommendations.
   7.1 Defibrillator Group.
   7.2 Green and Environment Group.
   7.3 Advice, Information and Infrastructure Group.
   7.4 Speed Awareness Group.
   7.5 Warm Hub Group.
8. **Parish Council Nominee for the Somerleyton Award Charities.** The Meeting is asked to agree the nomination to the Somerleyton Award Charities for a four-year term. There is one applicant. Application to be tabled.
9. **Planning.**
   9.1 Recent Applications: The Meeting is asked to agree its response to the Application for Listed Building Consent Ref: DC/24/2398/LBC
   Proposal: Listed Building Consent - The proposed works comprise the undertaken of replacement of internal fire doors, erection of demountable studwork partitioning and

boarding ceilings to provide fire compartmentation in accordance with the provisions of the Regulatory Reform (Fire Safety) Order 2005.
Site address: Somerleyton Primary School, The Street, Somerleyton, Lowestoft, Suffolk
9.2 Recent Decisions: None

10. Village Events- None have taken place.

11. Village Events – Quiz and Chips: to be arranged and date set for the autumn.

12 Insurance. The current 3-year agreement for Insurance cover with Clear Insurance terminates at the end of November this year. The Meeting may wish to identify a small group of Councillors to consider and recommend a Provider for the coming year(s).

13. Telephone Box: The Meeting will consider any suggestions for the disused Telephone Box at The Forge Garage Site and agree on how to proceed.

14. Payments to be Approved. The Meeting is asked to approve the following payments**.**

L. Martin: Reimburse for Materials to install road signs	27.00
ENIX Ltd: Annual Payment Website	62.00

15. Review of Policies and Procedures. The Meeting will receive a Report from S. Phillips and G. Gibbs and decide on its recommendations

16. Correspondence. The Meeting will decide what, if any, action should be taken regarding any particular item of correspondence.

15/07 ESC:	Rural Exception Sites
15/07 N&PTS:	What do you need to learn next?
05/08 SCF:	July News
05/08 Scot Power:	Archaeology Community Engagement Event
05/08 SCC:	July Town and Parish Newsletter
05/08 ESC:	HMO's Exceptional Circumstances Guidance
08/08 SCC:	Funding for Bus Network Improvements
21/08 ESC:	Police and Crime Panel; Annual Report
21/08 BA:	Broads Briefing
21/08 T&PCS:	Energy Projects Meeting with Gov't Representative
22/08 Community Action:	Affordable Housing
22/08 BA:	Consultation re Cycling and Walking Infrastructure
04/09 SCC:	Town and Parish Newsletter
05/09 Men's Shed Group:	Up-date on the Group's progress and bid for ESC funding
06/09 ESC:	Planning Consultation on Pre-Application Service
06/09 Suffolk Police:	Your Police: Your Say. – Public Meetings – Dates

17. Dates and Times of Next Meetings:
Parish Council Meeting: Thursday 7th November 2024. *Refreshments Steve*

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