# ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

## Clerk's Report for the Meeting of the Parish Council, to be held on Thursday 7th November 2024, commencing at 7.15pm with the Public Forum in Somerleyton Village Hall

*Refreshments Steve*

**PUBLIC FORUM**
Members of the public may raise issues relevant to the three Parishes.
The Chair may invite short reports from County and District Councillors.

1. **Apologies for Absence.** Received from R. Lindsay.
2. **Declarations Of Interest** in items on the agenda. Please send to Clerk prior to the Meeting.
3. **Requests For Dispensation** to participate in discussion and voting despite disclosable pecuniary interest(s). Please send to Clerk prior to the Meeting.
4. **Minutes of the Previous Meeting.** The Meeting is asked to approve, and the Chair to sign as a correct record, the Minutes of the Meeting held on Thursday 12th September 2024.
5. **Clerk's Report on Ongoing Matters.**

13. Telephone Box. The local Men's Shed Group have agreed to work on the restoration of the phone box and have carried out an initial assessment of what needs to be done, and of course the cost of materials. We understand that the Group is currently formalising its status as an Association so that members will be insured when carrying out work.

6. **Requests From Parishioners.** The Clerk has recently been approached by a parishioner who is concerned about the dumping of green waste into the Pit. They appreciate the complexities of this issue and understand now that a small group of Councillors has agreed to look at alternative ways of dealing with garden waste. N. Livingstone has agreed to convene this group.
7. **Reports from Working Groups.** The Meeting will receive from working groups and make decisions on any recommendations.

7.1 Defibrillator Group.
7.2 Green & Environment Group' have posted the following report on the Bat Walk and their upcoming contribution to the Monday Warm Hub programme.
*We were blessed with good weather on Friday 11th October for our Bat Walk. The walk started with an introduction by Doug Owen on what to look and listen for and how to use a bat detector. We were able to identify Common and Soprano Pipistrelles and a Noctule bat was also detected. An enjoyable experience being out in the country with friends and family – good to see so many children enthusiastic to experience wildlife. At the end of the walk in Ashby church we had warm drinks and bat biscuits and bat cupcakes This was a very well supported event and one we plan to repeat next year. Our thanks to Ashby church wardens and Suffolk Wildlife Trust for the loan of the bat detectors. Our next event is on December 2nd at the Warm Hub in Somerleyton Village Hall from 10 – 12.00. with advice and information on wildlife over winter, making bird feeders and news of our Star Count in February. There will of course be the usual warm Somerleyton welcome with coffee, tea and cake. We look forward to seeing you!*
*Follow us on: Facebook: Green Somerleyton*
*Instagram: green_somerleyton*
7.3 Advice, Information and Infrastructure Group.
7.4 Speed Awareness Group. One of the batteries of the SID is faulty and will need replacing. This will cost around £77 +VAT.The Meeting is asked to consider meeting this cost.
7.5 Warm Hub Group.

8. **Planning.**

8.I Recent Applications.
Ref. No: DC/24/3494/FUL
Conversion of a single storey garage into a gym

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Oak Cottage The Street Somerleyton Lowestoft Suffolk NR32 5QB. The Parish Council had no objection.

8.2 Recent Decisions. There have been none.

**9. Village Events – Review.** The **Annual Brick Kiln Clear up** took place on **Sunday 6th October**. It was a successful event with a good number of participants.

The Green & Environment Group held a very successful **Bat Walk** on **11th October**, (see 7.2)

**10.Village Events – Forthcoming.**

Saturday 23rd November: Quiz & Chips in the Village Hall. Tickets from Mick and Sue Wright.

Friday 6th December: Xmas Lights Switch followed by Carols, Mince Pies and festive beverages.

The Meeting is asked to decide its contribution to the cost of Electricity and Refreshments.

**11. Finance.** The Meeting will receive the Second Quarter Financial Report ending 30th September 2024.

**12.Insurance.** We have received one offer of Insurance which is from our current provider. We are awaiting details of a second. As expected, there is a noticeable increase in the Premium for the offer we have received. (around 30%). The Clerk is checking with the Provider that the cover offered for all categories of assets (Street Furniture, Playground Furniture etc) is appropriate; as it does seem to be high in some instances. We ask that the Meeting allows us to continue looking for the best offer.

**13.Payments to be Approved.** The Meeting is asked to approve the following payments:

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| 11/09 ENIX Domain Renewal | 7.80 |
| 29/09 NPT&S Training for New Councillors and for Running Successful Meetings | 112.00 |
| 02/10 Clerk's Income Tax 2nd Quarter | 119.00 |
| 02/10 Clerk's Salary 2nd Quarter | 476.00 |
| 18/10 S. Phillips: Reimburse donation for Skip Hire for Clearing Village Hall | 200.00 |
| 21/10 D Ainslie: Reimburse for Music Downloads for Community Choir | 24.90 |
| 28/10 N Lay: Ingredients for Cookery Demonstration at Warm Hub | 50.00 |
| 28/10 RPD Printers: Leaflets and Flyers for Monday Warm Hub | 39.00 |

**14. Correspondence.** To decide what, if any, action should be taken regarding any particular item of correspondence.

07/10 NPT&S: How do you keep up to date
07/10 Easy Websites.co.uk: Accessibility and GDPR Compliance.
07/10 SCC: Rural Transport Survey
07/10 NPT&S: Learn and Refresh Training
07/10 SCC Town and Parish Newsletter
01/11 NCC Norfolk Minerals and Waste Local Plan
01/11 Scot Power: Upcoming Archaeology Mitigation
01/11 Broadland Futures: Newsletter
01/11 John Packman B.A: Broads Briefing
01/11 JPH: Designing Engagement Principles

**15. Forthcoming Meetings.**

**Parish Council Meeting:** Thursday 23rd January 2025 commencing at 7.15pm *Refreshments: Ron*

Sue Read parish.clerk@ashvillages.org.uk 01502 450623
Parish Clerk
1st November 2024