SOMERLEYTON ASHBY AND HERRINGFLEET PARISH COUNCIL

Clerk's Report for the Meeting of the Parish Council to be held on Thursday 23rd January 2025, in the Village Hall commencing at 7.15pm with the Public Forum

Refreshments: Ron

1. **Apologies for Absence.** Received from C. Reynolds. The Meeting will respond to any apologies.
2. Declarations of Interest in items on the agenda.
3. **Requests for Dispensation.** The Meeting will decide on any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s).
4. Minutes of the Previous Meeting. The Meeting is asked to approve and sign as a correct record the minutes of the Meeting held on Thursday 7th November 2024.
5. **Clerk's Report on Ongoing Matters.**
5.1 Grit Bin: Not an ongoing matter as such; rather something which arose and was resolved between meetings. Our bin was locked in November when the SCC Grit Team arrived to fill it. The Manager was helpful but unable to say initially whether and when they could return. He suggested we bought combination padlocks and gave him the codes, which we did (cost 7.99, VAT reclaimable). We also bought some bags of rock salt as cold weather was expected, (cost 42.50, VAT reclaimable). I spoke to Councillor Robinson about the matter. The Grit Bin was re-filled on 5th January. We are asking for these two payments to be approved.
5.8 As agreed at the Meeting in November the Clerk has written to the owners on The Street whose front hedge is overgrowing the footpath. There has been no response.
5.13 Insurance Cover. The Chair, Vice Chair, C. Reynolds and the Clerk met on 21st November to consider two Insurance Quotations obtained by the Clerk for the year beginning 1st December. It was agreed that they would accept the Quotation from Community Action Suffolk.
6. Requests from Parishioners. The Meeting will hear if any requests have been received and, if the matters are urgent, will decide on any actions. The Clerk has received none.
7. **Parish Plan Working Groups.** The Meeting will receive reports from working groups and make decisions on any recommendations.

7.1 Defibrillator Group
7.2 Green and Environment Group
7.3 Advice Information and Infrastructure Group
7.4 Speed Awareness Group
7.5 Warm Hub Group

8. **Planning.**

8.I Recent Applications. None Received
8.2 Recent Decisions. Ref. No: DC/24/3494/FUL

Conversion of a single storey garage into a gym
Oak Cottage The Street Somerleyton Lowestoft Suffolk NR32 5QB. The Parish Council had no objection. ESC has permitted the application.
9. **Village Events** – Review.
9.1 Quiz and Chips. A sell-out event organised by Mick and Sue Wright and Chris Reynolds. A donation from the proceeds of the evening went to a Fund, which supports the family of a young Somerleyton girl, who is undergoing treatment at Addenbrookes Hospital.
9.2 Christmas Lights switch on. The Meeting is asked to confirm the amount to be paid to Somerleyton Primary School as contribution to cost of electricity for the Xmas lights.
10. **Village Events** – Forthcoming. N. Livingstone will give a verbal update on the initial planning for this event.
11. **Refuse Collection**. The Meeting will consider the reform of Waste Collections, as set out in S. Phillips' paper, and agree how to respond to East Suffolk Council on this matter.
12. Clerk's Review. The Meeting is asked to agree its response to the recommendations from the Clerk's Review, held on 10th January.

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13. Finance The Meeting will receive the Financial Report for the 3rd Quarter ending 27th December 2024.

14. **Budget Estimates and Precept 2025-26.**

14.1 The Meeting will consider the budget estimates previously circulated by the Clerk.

14.2 The Meeting will decide on the amount of Precept to be requested in the next financial year.

15. **Payments to be Approved.** The Meeting is asked to agree the following payments:

05/11 C Diggins Monday Hub Supplies	14.84
12/11 SLCC Annual Membership	80.00
13/11 K Robinson Battery for SID	86.12
22/11 CAS Annual Insurance	486.54
02/12 C Diggins Monday Hub Supplies	13.55
02/12 S Foster Refreshments for Xmas Lights Switch On	30.00
09/12 D Owen Reimburse Rock Salt	42.50
17/12 D Ainslie Community Choir Music Downloads	22.41
17/12 SCA Room Hire at Village Hall 2024	370.00
30/12 S Read Clerk's Salary 3rd Quarter	476.00
30/12 HMRC Clerk's Income Tax	119.00
02/01 L. Martin Combination Padlocks for Grit Bin	7.99
07/01 Community Heartbeat Trust Cover for renewables to May2028	115.26
13/01 C Diggins Monday Hub Supplies	16.05
13/01 I Bunn Presentation on Samuel Morton Peto at Monday Hub	50.00

16. **Correspondence.** To decide what, if any, action should be taken regarding any particular item of correspondence,

12/11 ESC:	Historic Buildings Grant Scheme
26/11 NPTS:	Subscriber News
26/11 ESPA:	Newsletter (East Suffolk Planning Alliance)
26/11 BA:	Call for Sites
26/11 ESC:	Box Up Statistics
29/11 NPT&S:	Training
11/12 Police	Have your say on Direction of Travel
11/12 Sizewell	Community Newsletter
17/12 S. Estate	Invitation to Xmas Drinks
02/01 SCC:	Passenger Group Meeting
10/01 SCC:	Passenger Group Meeting Minutes
10/01 SCC:	Newsletter
10/01 SCC:	Passenger Group Survey
10/01 Police:	Have your Say on the Direction of Policing
10/01 SCC:	Invitation to Webinair
10/01 SLCC:	Standards & Conduct Framework
10/01 SALC:	Devolution Update
14/01 ESC:	Invitation to Planning Forum

17. **Forthcoming Meetings**.

Parish Council Meeting: Thursday 6th March 2025 7.15pm, Village Hall

Refreshments: Gerda

Sue Read (Parish Clerk) parish.clerk@ashvillages.org.uk 01502 450623