SOMERLEYTON ASHBY & HERRINGFLEET PARISH COUNCIL

Clerk's Report for the Meeting of the Parish Council to be held on Thursday 3rd July 2025, commencing at 7.15pm in the Village Hall

Refreshments: Neil

PUBLIC FORUM

1. **Apologies For Absence.** Please send any apologies to the Clerk prior to the Meeting**.**
2. **Declarations Of Interest** in items on the Agenda.
3. **Requests For Dispensation**
   The Meeting will decide any written requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s).
4. **Minutes of the Previous Meetings**
   The Meeting is asked to approve and the Chair sign as a correct record the minutes of the Annual General Meeting held on 1st May 2025
5. **Clerk's Report on Ongoing Matters.**
   Green Lane/Blundeston Road junction road sign. As agreed, the Clerk re-sent the emails about this matter to Councillor Robinson, so that he can take the request to the new local head of service.
7. **Minutes of the Extraordinary Meeting of the Parish Council**
   The Meeting is asked to approve and sign as a correct record the Minutes of the Extraordinary Meeting of the Parish Council held on Thursday 22nd May.
   Chair's Update on the two items covered in the above Meeting.
8. **Requests From Parishioners**
   The Meeting will hear if any requests have been received and, if matters are urgent, will decide on any actions. Please send to the Clerk a brief description of any requests that you have received, so that they can be included in the papers for the Meeting.
   The following request has been received:
   A parishioner entered the weekly Somerleyton Post Office to pay in a bank deposit. The Postmaster was on his phone and grunted a greeting. He then processed the transaction whilst talking on his phone and the parishioner left the building. The parishioner did not believe this was behaviour befitting a Post Office employee and made a formal complaint to the Post Office. The parishioner would like the Parish Council to monitor the Postmaster's behaviour.
9. **Parish Plan Working Groups**
   The Meeting will receive reports from working groups and make decisions on any recommendations.
   9.1 Defibrillator Group.
   9.2 Green and Environment Group.
   9.3 Advice and Information Group.
   9.4 Speed Awareness Group.
   9.5 Warm Hub Group.
10. **Annual Parish Meeting.**
    38 people attended the APM on 15th May 2025; a sociable and positive event. The Community Choir sang some popular songs to bring the evening to a close. Thanks to all for the eye-catching notices.
11. **Planning.**
    11.1 Planning Applications
    Planning reference: DC/25/2238/FUL
    Proposal: Proposed single storey rear extension and porch addition.
    Site address: 1 Saville Lea, The Street, Somerleyton, Lowestoft, Suffolk NR32 5PS
    expiry date: 8 July 2025.

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The Parish Council Planning Committee discussed this application and agreed that it had No Objection to Planning Permission being granted.

11.2 Planning Decisions. None.

12. Village Events – Review.

Bank Holiday Monday 5th May: 10.00am commencing at Village Hall: Guided Walks organised by the Green & Environment Group followed by refreshments and a plant sale at the Village Hall. A great success, both the walks and the post-walk refreshments and plant sale. The £200 raised was donated to the Preschool Nature Garden Project.

Saturday 7th June: Barn Dance. See Report at item 14

13. Village Events – Forthcoming Saturday 5th July: School Fete on The Green. From 12.00 to 5.00pm

14. Barn Dance. The Meeting is asked to consider the Report from the Barn Dance Organising Group And to decide on its recommendations.

15. Digital Presence. The Meeting is asked to will convene a small working group to assess whether Our current Digital Presence meets the new regulations. The group will report back to the September Meeting.

16. Review Of Assets. The Meeting will receive a Report on the recent Review of Assets carried out by the Chair and Vice Chair, with the Clerk. The Meeting is asked to agree any amendments in the Register and decide on any recommendations for maintenance or repair.

17. Finance.

17.1 Update from the Clerk on the Annual Accounts 2024-25. The Annual Return for 2024-2025 Has now been published on the Main Noticeboard and the Parish Council's Website
The Public Right to View commenced on Monday 23rd June and will end on Monday 4th August.

17.2 The Meeting will receive the First Quarterly Financial Report, to end of June 2025.

17.3 The Meeting will consider the attached Application from Radio Daze for funding Towards the purchase of a skirt and steps for the new stage, and for improved stage lighting

18. Payments To Be Approved. The Meeting is asked to approve the following payments.

NPT&S Annual Subscription	57.50
N. Livingstone Beverages for Annual Parish Meeting	40.50

19. Correspondence.

15/05 ESC:	New Apprenticeships
15/05 ESPA:	Meeting at Yoxford
15/05 NPT&S:	Offer on Domain-owned email
15/05 CAS:	Rural and Community led Housing
15/05 ESC:	Survey on Local Gov't Reorganisation
27/05 Suff'k Wildlife Trust	Community Events
27/05 ESC:	Games Convention Video
27/05 Police Commissioner	Street Meet
27/05 SCC:	Passenger Group Meeting
27/05 Transport East:	Travel Behaviour Survey
27/05 Suffolk C F:	Sizewell C Community Fund News
27/05 ESC:	Survey on LG Reorganisation
04/06 Suffolk C F:	Sizewell Community Fund
04/06 SLCC:	Local Clerk Week
04/06 SCC:	Newsletter
04/06 NPT&S:	Chair Training
04/06 ESPA:	Minutes of Meeting
13/06 Environment Agency:	Sizewell C Permit Consultations
13/06 ESC:	Mindful Towns and Villages
13/06 utility aid.co.uk	Energy Saving for Charities

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13/06 info@sizewellc.com	Green Light for Sizewell C
13/06 ESC:	Local Gov't Reorganisation Survey
18/06 NPT&S:	Training on Offer
18/06 BT Internet:	SEALINK Registration
18/06 CAS:	Rural Housing Week
19/06 ESC:	Funding Opportunities
19/06 SCC:	Briefing on Local Gov't Reorganisation
20/06 ESC:	Town & Parish Planning Briefing
20/06 ESC:	Greenprint Forum Summer Newsletter

20. Dates and Times of Next Meetings:
Parish Council Meeting: Thursday 4th September 2025 commencing at 7.15pm.

Refreshments: Jamie

Sue Read parish.clerk@ashvillages.org.uk 01502 450623