ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Clerk's Report for the Meeting of the Parish Council, to be held on Thursday 6th November 2025, commencing at 7.15pm in Somerleyton Village Hall

Refreshments Simon

PUBLIC FORUM

1. **Apologies for Absence.**
2. **Declarations of Interest** in items on the agenda.
3. **Requests for Dispensation.** Requests for dispensation to participate in discussion and despite disclosable pecuniary interest(s).
4. **Co-Option to Parish Councillor Vacancy.** The Clerk has received one application for Co-option to the Parish Council.
   a) In accordance with Standing Order 3(d), the Meeting to resolve whether to exclude from the Meeting the press and public owing to the confidential nature of the business to be transacted.
   b) To interview the Applicant for the Parish Councillor vacancy and to decide whether to Co-opt.
5. **Minutes of the Previous Meeting.** The Meeting is asked to approve and sign as a correct record the minutes of the Meeting held on Thursday 13th September 2025
6. **Clerk's Report on Ongoing Matters.**
   6.1 Green Lane/Blundeston Road junction. The Clerk has now heard back from the local Highways Manager, who has undertaken to visit the site with Councillor Robinson to decide how to respond to local concern about the signage at this junction.
   On a related matter, the Clerk has liaised with the Clerk at Blundeston and Flixton about the hedges at Peto's Corner, the right-angled bend at the crossroads of the B1074, which is close to the border between our Parish Councils. There was a serious accident at this site a short while ago, which led to people being taken to hospital. Blundeston PC are concerned that the hedges at this location need to be cut back, and should be no more than one metre high. Contact details at Somerleyton Estate were checked and given to the Blundeston Clerk.
   6.2The circular seat around the tree near the play area on The Green has been removed. The Meeting may wish to identify someone, or a group who can move the underused bench in the corner by the main road, as replacement.
   6.3 J. Griffith will up-date the Meeting on the misleading wooden signposts in the village.
7. **Requests from Parishioners.** A parishioner has approached J. Griffith with concerns about the Post Office. He had been told by the Post Office employee that his working conditions were poor. The interior is cold and dirty with a broken window. He clearly does not enjoy his visits to Somerleyton. The parishioner uses the service weekly and is concerned that it may be at risk.
8. **Parish Plan Working Groups.** The Meeting will receive reports from working groups and make decisions on any recommendations.
   8.1 Defibrillator Group
   8.2 Green & Environment Group
   8.3 Advice, Information & Infrastructure Group
   8.4 Speed Awareness Group
   8.5 Warm Hub Group
9. **Planning.**
   9.I Recent Applications.
   Ref. No: DC/25/3290/LBC Listed Building Consent - Install EV charger on inside of car port

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The Rosery, The Street Somerleyton Lowestoft Suffolk NR32 5PS **The Parish Council supported this application.**

Ref. No: DC/25/3466/FUL, 2 Savile Lea, The Street, Somerleyton, LOWESTOFT, NR32 5PS. To install two vent covers to the front elevation and to install 10x solar panels to the roof at the rear of the property, these will be attached to the roof using fastenol roof mounting system**. The Parish Council supported this application**

Ref No: DC/25/2791/FUL

Placement of 6 repurposed beach huts for the use of Somerleyton Men's Shed headquarters. North East Corner of Somerleyton Playing Field Adjacent To Cricket Ground Station Road Somerleyton Suffolk

The Planning Committee of the Parish Council met to consider this application on Thursday 16th October. Members of the Public were invited to give their views. These were all positive. The Planning Committee then met in a formal Meeting to consider the application.

It was agreed that the Parish Council should support this application. All were in favour

9.2 Recent Decisions. Ref. No: DC/25/3290/LBC Listed Building Consent - Install EV charger on inside of car port at The Rosery, The Street Somerleyton Lowestoft Suffolk NR32 5PS **The Parish Council supported this application. Application Permitted.**

9.3 Planning Application for Solar Farm DC/25/2853/FUL | Construction, operation, maintenance and eventual decommissioning of a circa 30MW Solar Farm comprising the construction of solar panels mounted on metal frames, inverters, auxiliary transformer, substation, storage container, DNO substation, new access tracks, underground cabling, perimeter fencing with CCTV cameras and access gates, landscaping, temporary construction compound, and all ancillary grid infrastructure and associated site works. | Land At Ashby Dell Border Lane Somerleyton, Ashby and Herringfleet Suffolk NR32 5EE

S. Phillips will speak to this item as Chair of the Parish Council Planning Committee.

9.4 East Suffolk Local Plan: Call for Sites. S. Phillips will speak to this item.

10. Village Events – Review.

Sunday 5th October Brick Kiln Tidy**; a** successful morning's work.

Saturday 27th September Green and Environment Group's Recycling Day. Another successful event. See G&E Report at item 8.2.

11. Village Events – Forthcoming.

Friday 5th December 6.30pm (to be confirmed). Xmas lights switch- on followed by carol singing around the village.

12. Finance. The Meeting will receive the Second Quarter Financial Report ending 29th September 2025.

13. Insurance. At the time of writing the Clerk has not received a second quotation; the Group will meet when this arrives and seeks the go-ahead from this Meeting to choose the most appropriate for our needs.

14. Payments to be Approved. The Meeting is asked to approve the following payments:

09/09	Enix Domain Renewal	7.80
01/10	S. Read Clerk's Salary 3rd Quarter	476.00
01/10	HMRC Clerk's Income Tax	119.00
15/10	Sally Phillips Hall Hire and Materials for Free Art Class for Children	50.00

Please note: This payment was made with the agreement of the Vice Chair prior to this Meeting, because the event was Imminent. The Meeting is asked to approve this payment as a separate item.

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15. Correspondence. The Meeting is asked to decide what, if any, action should be taken regarding any particular item of correspondence.

04/09 Update on Local Government Re-organisation	
16/09 BA	Local Plan for The Broads Reminder to Stakeholders
16/09 PCC	Public Meeting Dates
16/09 SCC	Local Government Re-Organisation
16/09 BFI	Broadland Futures Newsletter
16/09 KYB	Business Guidance
16/09 ESPA	Notes of Meeting held on 9th June
16/09 SCC	Bus Passenger Meeting
01/10 Sizewell	Community Newsletter
01/10 Groundwork UK	Nature at Work One-to-One
01/10 RSN	Weekly News
01/10 ESC	Housing Position Statement
02/10 ESCEP	Energy Projects Meeting
02/10 ESC	'Game Lowestoft' Briefing
16/10 SCC	Learn Suffolk Adult Learning Service
16/10 ESC	'Green Issues' Visit to Holton Pits
28/10 SCC	October Town & Parish Newsletter
28/10 ESC	New Street Trading Policy

16. Forthcoming Meetings.

Thursday 22nd January 2026: Parish Council Meeting commencing at 7.15pm in the Village Hall

Refreshments Chris

Sue Read parish.clerk@ashvillages.org.uk 01502 450623
Parish Clerk
31st October 2025