SOMERLEYTON ASHBY & HERRINGFLEET PARISH COUNCIL

Clerk's Report for the Meeting of the Parish Council, to be held on Thursday 22nd January 2026 commencing at 7.15pm in the Village Hall.

PUBLIC FORUM

Refreshments Chris

1. **Apologies for Absence.**
2. **Declarations of Interest** in items on the agenda.
3. **Requests for Dispensation.** The Meeting will decide on any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s).
4. **Minutes of the Previous Meeting.** The Meeting is asked to approve and sign as a correct record the minutes of the Meeting held on Thursday 6th November 2025.
5. **Clerk's Report on ongoing Matters.** The Meeting will decide on any actions following review of the clerk's update.

   7.1. Conditions of the Interior of the Forge Garage Building. This concern was raised by a parishioner, after the Postal Worker complained about the cold and untidy conditions. The Clerk has been in touch via email and telephone, with the Somerleyton Estate Manager, who has undertaken to have the interior of the Forge Garage building cleaned to make it more comfortable for the Post Office worker. The Estate Manager stressed that the Forge Garage is provided to the Post Office free of charge, in order to maintain a Postal Service to the community.

6 **Requests from Parishioners**. The Parish Council has received a number of expressions of concern about the speed of vehicles on the B1074 through Herringfleet. One, in the form of a formal letter, has been forwarded to Councillor Robinson for immediate attention. The resident has described a number of times when cars travelling at speed have crashed through their hedge bordering the road; and one occasion when the family car was written off by a vehicle skidding into the layby outside their home. The Clerk has been in touch with this resident to assure her that we have passed on her concerns to the local County Councillor for his attention. She is aware that she would be welcome to attend the PC Meeting to speak to Councillors.

Another concern, raised by a number of parishioners, relates to the short stretch of the B1074 which is subject to the national speed limit, (60mph), and includes the boundary between Norfolk and Suffolk. Norfolk have extended the 40mph to the boundary, which leaves a very short stretch of the road in Suffolk without the speed restriction. This short stretch is being exploited by cars travelling at speed to overtake. The common-sense reasoning from the concerned parishioners is that Suffolk County Council extends the 40mph to meet the boundary so that the limit extends to the full stretch.

7. **Parish Plan Working Groups.** The Meeting will receive reports from working groups and will make decisions on any recommendations.

   7.1 Defibrillator Group
   7.2 Green & Environment Group
   7.3 Advice Information & Infrastructure Group
   7.4 Speed Awareness Group
   7.5 Warm Hub Group

8. **Planning.**

   8.I Recent Applications.
   8.2 Recent Decisions.
   DC/25/3466/FUL
   Address 2 Saville Lea, The Street Somerleyton Lowestoft Suffolk NR32 5PS
   Proposal To install two vent covers to the front elevation and to install 10x solar panels to the roof at the rear of the property, these will be attached to the roof using fastenol roof mounting.
   Decision: Application Permitted

8.3 Solar Farm. A leaflet has been delivered to households informing us that there is to be a Community Consultation event, in the Village Hall on Thursday 29th January, from 4pm to 7pm.

9. Village Events – Review

5th January: Christmas Lights Switch on, Carol Singing, Mince Pies and drinks at Crown House. This annual event was once again very successful The Meeting is asked to thank the Primary School for the use of electricity for the lights, the Women's Link for organising the refreshments, and to Jenni and Neil Livingstone for providing the outside space and warmth at Crown House.

10. Village Events – Forthcoming. Open Gardens/Barn Dance. To decide upon main Summer Event for 2026. Neil Livingstone will update the Meeting. He will report that there has not been a positive response to requests that residents open their gardens for the public to view. Because a Summer event is popular, he will ask the Meeting to consider another option; a Barn Dance.

11. Disposal of Garden Waste and other Materials into The Jam. Neil Livingstone will update the Meeting from the Group who are working on this matter. He has received two letters from residents whose properties abut or are close to the Jam, which he will distribute to Councillors. He will ask the Meeting to decide how the Parish Council might proceed.

12. Legal Name of Parish Council. The Meeting will receive an update from S. Phillips.

13 Digital Presence. The Meeting will receive an update from S. Phillips.

14. Clerk's Review. The Meeting will agree how to respond to the recommendations from the Clerk's Review, held on 13th January.

15. Finance. To receive the Financial Report for the 3rd Quarter ending 29TH December 2025.

16. Budget Estimates and Precept 2026-27.

15.1 To consider the budget estimates previously circulated by the clerk.

15.2 To decide on the amount of precept to be demanded in the next financial year.

17. Payments to be Approved. The Meeting is asked to approve the following payments, made since the last Meeting

01/10 HMRC: Clerk's Income Tax 2nd Quarter	119.00
01/10 S. Read: Clerk's Salary 2nd Quarter	476. 00
15/10 Sa Phillips Hall Hire +Materials for Art Class	50.00
04/11 C Diggins Supplies for Warm Hub	22.49
04/11 RPD Printers leaflets Warm Hub	42.60
04/11 Nanna Lay Fee for Cookery Demonstration	50.00
5/11 Play inspection Company and Inspection Report	113.94
12/11 Wm's Link (S. Foster) Drinks for Xmas Lights switch-on	65.00
17/11 L. Martin Reimbursement for Grit Bin Padlocks	8.99
17/11 NPT&S: Training for New Councillor	62.40
26/11 Nobridge Ltd Grit Spreader	300.00
01/12 I Bunn Speaker at Warm Hub	75.00
01/12 Toilets to Go Toilet Hire at Barn Dance	222.00
01/12 Zurich Town and Parish Annual Insurance Premium	486.56

15/12 Sally Phillips: Request for funding from the Social Fund for an Art Session for Children at the Village Hall during the February Half Term
Application forwarded to Parish Councillors via email.

The Meeting is asked to consider this application for £50.00

18. Correspondence. To decide what, if any, action should be taken regarding any particular item of correspondence.

13/11 SCC Family Carers Workshop
13/11 info@sizewellc.com Construction Update
13/11 Suffolk on Board Bus Timetable Updates
13/11 Stantec Water Consultation
26/11 RSN Weekly Newsletter
26/11 info@oneneillhomer.co.uk Advice offered on planning changes
26/11 NPT&S Subscriber News
26/11 ESC Green Print Events Update
26/11 ESC Well Minds Event
26/11 ESC Annual Photo Competition
09/12 ESW Water Resource Retention Plan
10/12 SCC Postponement of Mayoral Election (Suffolk&Norfolk)
10/12 info@sizewellc.com Newsletter
22/12 BA Broads Briefing for December
22/12 SALC Local Government Reorganisation Update
22/12 Suffolk Community Foundation December News
22/12 NPT&S Subscriber News
06/01 planningpolicy@eastsuffolk.gov.uk Planning and Building Control Newsletter
06/01 ESC 2 Messages re bin collections during snowfall
13/01 Council Tax and Precept Request Letter

19. Forthcoming Meetings.

Parish Council Meeting: Thursday 5th March 2006 commencing at 7.15pm in the Village Hall.

Refreshments Ian

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