ASHBY, HERRINGFLEET AND SOMERLEYTON PARISH COUNCIL

Clerk's Report for the Meeting of the Parish Council, to be held on Thursday 5th March, 2026, commencing at 7.15pm in the Village Hall.

Refreshments Ian

Public Forum:

Members of the Public are invited to raise issues relevant to the three Parishes
The Chair may invite short reports from County and District Councillors.

1. **Apologies for Absence:**
2. **Declarations of Interest** in items on the Agenda.
3. **Requests for Dispensation.** The Meeting will decide any requests for dispensation to participate in discussion and voting despite disclosable pecuniary interest(s).
4. **Minutes Of the Previous Meeting.** The Meeting is asked to approve and sign as a correct record the minutes of the Meeting held on 22nd January 2026.
5. **Clerk's Report on Ongoing Matters.**

7.1 The Post Office at The Forge Garage. I visited the Post Office on 17th February.
The interior is much improved and was in the process of being cleaned at the time of my visit. The postal worker was happy with her surroundings and was helpful and friendly. The cleaner hoped that she may be offered the task of clearing up the exterior of the building. This would certainly be a great improvement.
6.2 The burst water pipe and pothole on the B1074 have been repaired, and the damaged hedge at 19 St. Margarets Cottages now has a fence behind it, so that the garden is secured.

6. **Requests from Parishioners.** No new requests.
7. **Parish Plan Working Groups.** To receive reports from working groups and decide on any actions.

7.1 Defibrillator Group
7.2 Green and Environment Group
7.3 Advice and Information Group
7.4 Speed Awareness Group
7.5 Monday Hub

8. **Planning**

8.1 Recent Applications.
The Meeting is asked to consider the following Application and agree a response.
DC/26/0577/FUL
Proposal: Extend the period of retention of the temporary changing facilities, storage containers and toilet block. To allow retention for a further 10 years.
Site address: Playing Field, Station Road, Somerleyton, Suffolk,
expiry date: 13 March 20
8.2 Recent Decisions.
There are none.
8.3 Solar Farm.
The Community Consultation event was held on Thursday 29th January; the Parish Council met the following day to agree its response. The Minutes of that Meeting and the Parish Council response sent to East Suffolk Planning are included with these papers.

9. **Annual Parish Meeting.** The Meeting is asked to agree arrangements for the APM to be held on Thursday 21st May.
10. **Village Events – Past None**
11. **Village Events – Forthcoming.** The Meeting is asked to agree a date and arrangements for the Annual Litter Pick.

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12. Disposal of Garden Waste and other Materials into The Jam. As agreed at the last Meeting, a notice has been placed in has been posted in the Hexagon, reminding that the tipping of waste into The Jam is illegal. This will be reinforced by a notice on Somerleyton Together. The Somerleyton Estate Manager will be approached regarding a sign or boundary, which will aim to discourage the tipping of waste.

13. Legal Name of Parish Council. Update from S. Phillips.

14. Digital Presence. Update from S. Phillips**.**

15. Finance. The Meeting is asked to consider and agree the Financial Risk Assessment and Management Plan for next Financial Year. (2026-2027).

16. Payments to be Approved. The meeting is asked to approve the following payments

31/12	S. Read Salary 3rd Quarter	476.00
31/12	HMRC Clerk's Salary 3rd Quarter	119.00
06/01	SLCC Annual Subscription	84.00
21/01	C. Diggins Warm Hub Supplies	23.50
30/01	Sally Phillips Room Hire and Supplies for Young Artists Half Term Class	50.00
19/02	Claire Diggins Warm Hub Supplies	6.85
27/02	Clerk's Office Supplies for 2025-26 Printer Cartridge (08-04-25)	59.37
27/02	Clerk's Office Supplies for 2025-26 Printer Cartridge (05-11-25)	24.29

17. Correspondence. The Meeting will decide what, if any action should be taken regarding any particular item of correspondence.

26/01	Suffolk on Board	Bus Timetable Updates
26/01	info@sizewellc.com	Project update
26/01	ESCEP	Energy Projects Meeting in Yoxford
26/01	NPT&S	Subscriber News
08/02	info@suffolkcf.org.uk	Sizewellc Community Fund Newsletter
10/02	NPT&S	Training Events
10/02	Councillor Robinson SCC	January Newsletter
10/02	Scottish Power	Community Engagement Event
10/02	Lidgate Parish Council	Invitation to join Speed Awareness Event
10/02	ESC and SCC	Building Community Resilience
10/02	ESC Planning Policy	Planning Guidance for Infrastructure CIL doc
10/02	info@sizewellc.com	Sizewellc Community Fund
17/02	Keep Britain Tidy	Encouraging Community Litter Picks
17/02	NPT@S	Networking Events
17/02	Nexus Fostering	Seeking local Foster Carers
17/02	Broads Authority	Local Plan for the Broads – Submission
26/02	ESC	Funding Opportunities for cycle storage
26/02	NPT&S	Spring Seminar
26/02	PCC	Online Meet with PCC and Chief Constable
26/02	NPT&S	Subscriber News

18. Future Meetings: **Annual General Meeting: Somerleyton Village Hall** **Thursday 14th May at 7.15pm in**

Refreshments Paul

Annual Parish Meeting: Somerleyton Village Hall **Thursday 21st May at 7.30pm in**

Sue Read parish.clerk@ashvillages.org.uk 01502 450623